

<b>Position title</b>	<b>Lifestyle &amp; Independence Support Worker</b>
<b>Award</b>	Social, Community, Home Care and Disability Services Industry Award 2010
<b>Classification</b>	Home Care Employee – Level 2
<b>Hours per week</b>	Casual
<b>Reports to</b>	Chief Executive Officer
<b>Position holder</b>	Vacant

### Position Purpose

The Lifestyle & Independence Support Worker provides non-clinical support to older individuals to promote independence, social engagement, and well-being, in alignment with the Aged Care Quality Standards and the Charter of Aged Care Rights. The role focuses on enabling clients to live healthier, happier, and more connected lives at home and in the community.

### Key Responsibilities

- Provide safe and reliable transport for non-emergency medical appointments, social outings, and shopping trips.
- Support clients in participating in community activities to reduce social isolation.
- Assist with grocery shopping, attending appointments, and recreational activities that promote well-being.
- Encourage clients to maintain independence by supporting them in tasks rather than completing tasks for them.
- Identify and report potential safety hazards, ensuring adherence to Aged Care Standards.
- Maintain accurate records of support provided, in accordance with privacy and documentation standards.
- Adhere to the Charter of Aged Care Rights and support continuous improvement initiatives.
- Identify and assist in the solution to any communication and workflow problems observed by suggesting improvements and enhancements to existing systems and processes in accordance with Centre for Participation procedures.
- Contribute to the organisational continuous improvement plan.
- Undertake other duties and functions as directed, commensurate with current level of skills and classification.

### Key Selection Criteria

#### *Essential*

- Certificate III in Individual Support or a similar qualification.
- Experience working with older people, including those with mobility challenges.

- Strong interpersonal and communication skills, with an emphasis on social engagement and companionship.
- Ability to work independently and as part of a team in a flexible, casual role.
- A current Victorian motor vehicle licence and a reliable, insured vehicle.
- Understanding of and commitment to the Aged Care Quality Standards and the Charter of Aged Care Rights.

***Desirable***

- Previous experience in aged care, social support, or disability services.
- Knowledge of aged care referral pathways.
- First Aid and CPR certification.
- A current Victorian motor vehicle licence.

***Personal attributes***

- Confident communicator
- Excellent customer service
- Patient and even tempered
- Self-disciplined
- Ethical and honest
- Determined and positive
- Attention to detail
- Demonstrates initiative
- Problem solving
- Collaborative and supportive
- Flexible and embraces change

**Conditions of employment**

- All terms and conditions of employment are in accordance with the Social, Community, Home Care and Disability Services Industry Award 2010 and the National Employment Standards
- The employee agrees to abide by all health and safety rules and requirements, policies and procedures of the employer that may be amended from time to time
- This appointment is subject to Police check and Working with Children Check

**Chief Executive Officer review and approval:**

I have reviewed and approve the above position description

Signature: \_\_\_\_\_ Date: / /

**Robbie Millar - Chief Executive Officer**

**Employee statement**

I have read, understand and agree to the above position description

Name:

Signature: \_\_\_\_\_ Date: / /